

eFlorist by teleflora. **RELEASE NOTES**
Ver. 24.6

Release Notes



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ENHANCEMENTS

Delivery Manager

This update includes several enhancements to the **eFlorist POS Delivery Manager** that make managing your shop's deliveries easier than ever!

Delivery Zones

Create and draw **Delivery Zones** with a new simple-to-use Google Maps interface!

Delivery Zones are service map areas that you define and assign appropriate service fees, Delivery Areas and cutoff times.

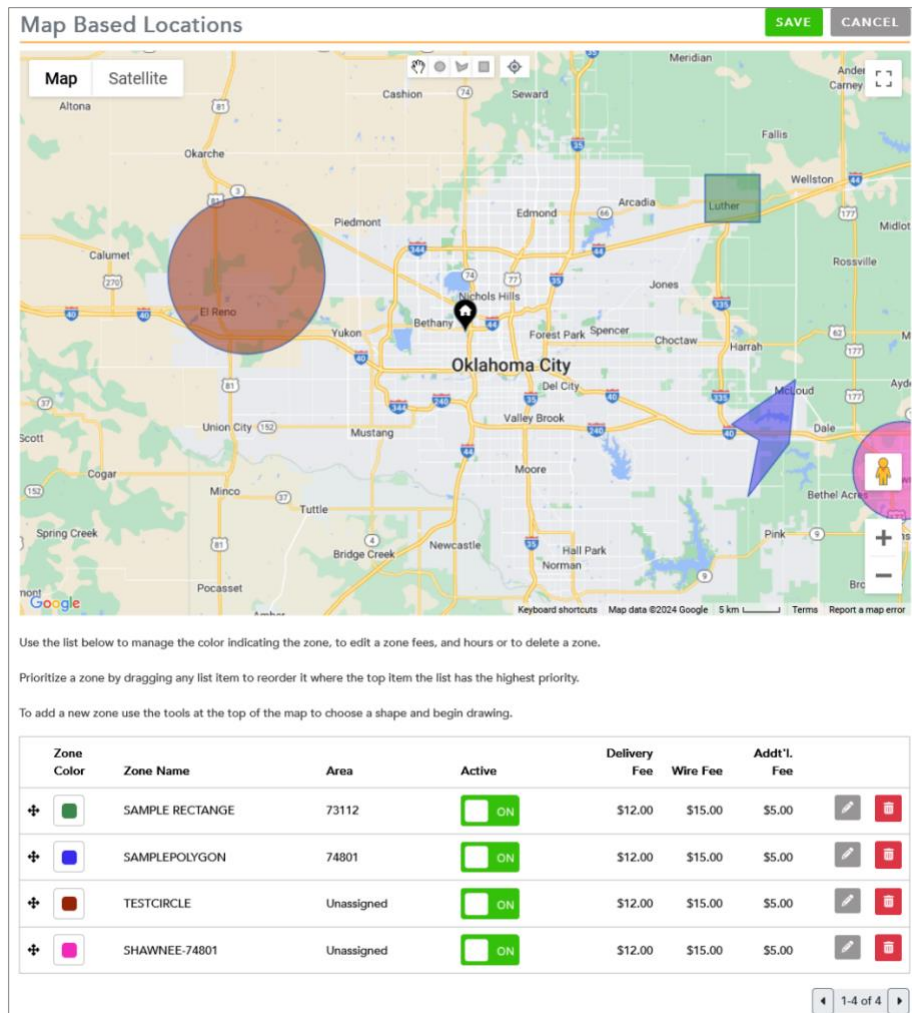


Figure 1: Delivery Zone Map

Creating Delivery Zones

To create Delivery Zones:

- 1) From the eFlorist Point of Sale Dashboard, place the cursor over the **More** tab of the navigation menu at the top of the screen to expand it.
- 2) Next, click the **Delivery Fee Management** option of the **Delivery** category.

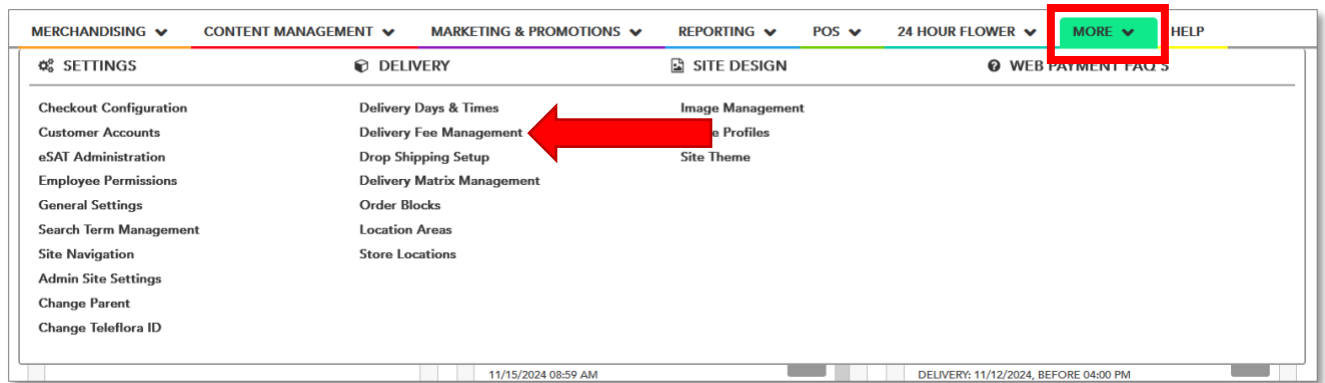


Figure 2: ePOS Navigation Menu Expanded

The **Manage Delivery Fees** page displays.

- 3) Scroll down to the **Location Based Fees** section.
- 4) Verify that **Enable Location Based Fees** is set to **ON**, then click **Continue**.

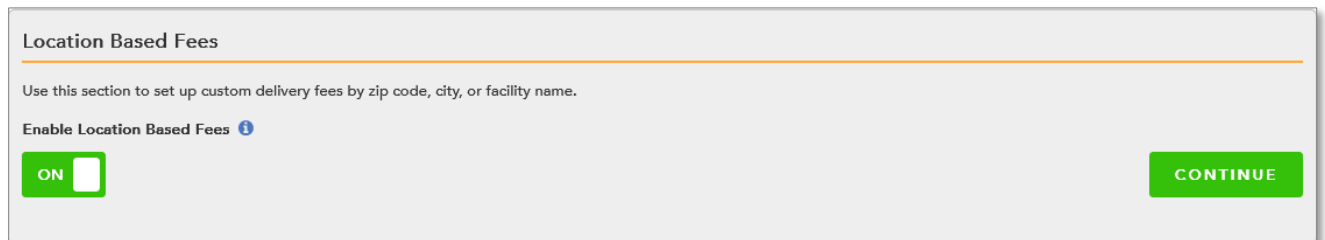


Figure 3: Delivery Management - Location Based Fees

- 5) Scroll down to the **Map Based Location Fees** section and click **Configure**.

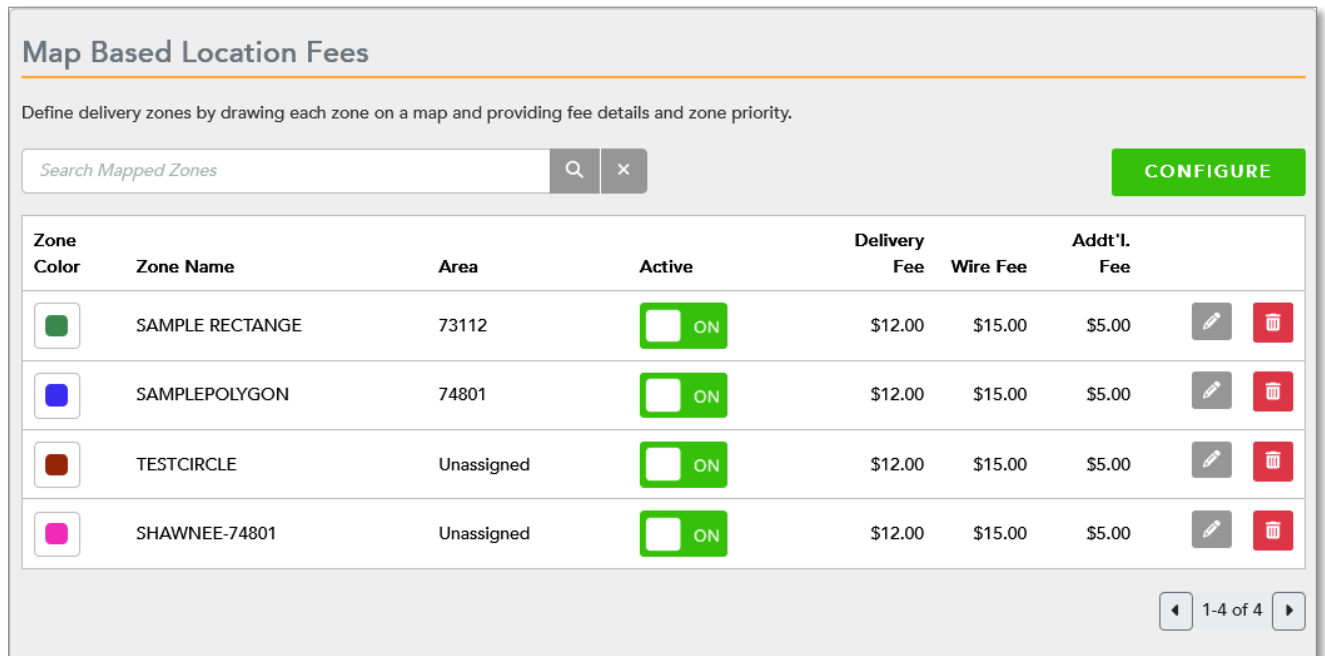


Figure 4: Location Based Fees - Map Based Location Fees

The **Map Based Locations** page displays with an interactive map of your shop's area.

- Swap between Map or Satellite views using the options at the top right of the map.
- Navigate using your mouse by clicking and dragging the displayed map.
- Zoom in and out using the + and – at the bottom right, or by double-clicking the left and right mouse buttons.
- Access street view by dragging and dropping the yellow avatar at the bottom right.

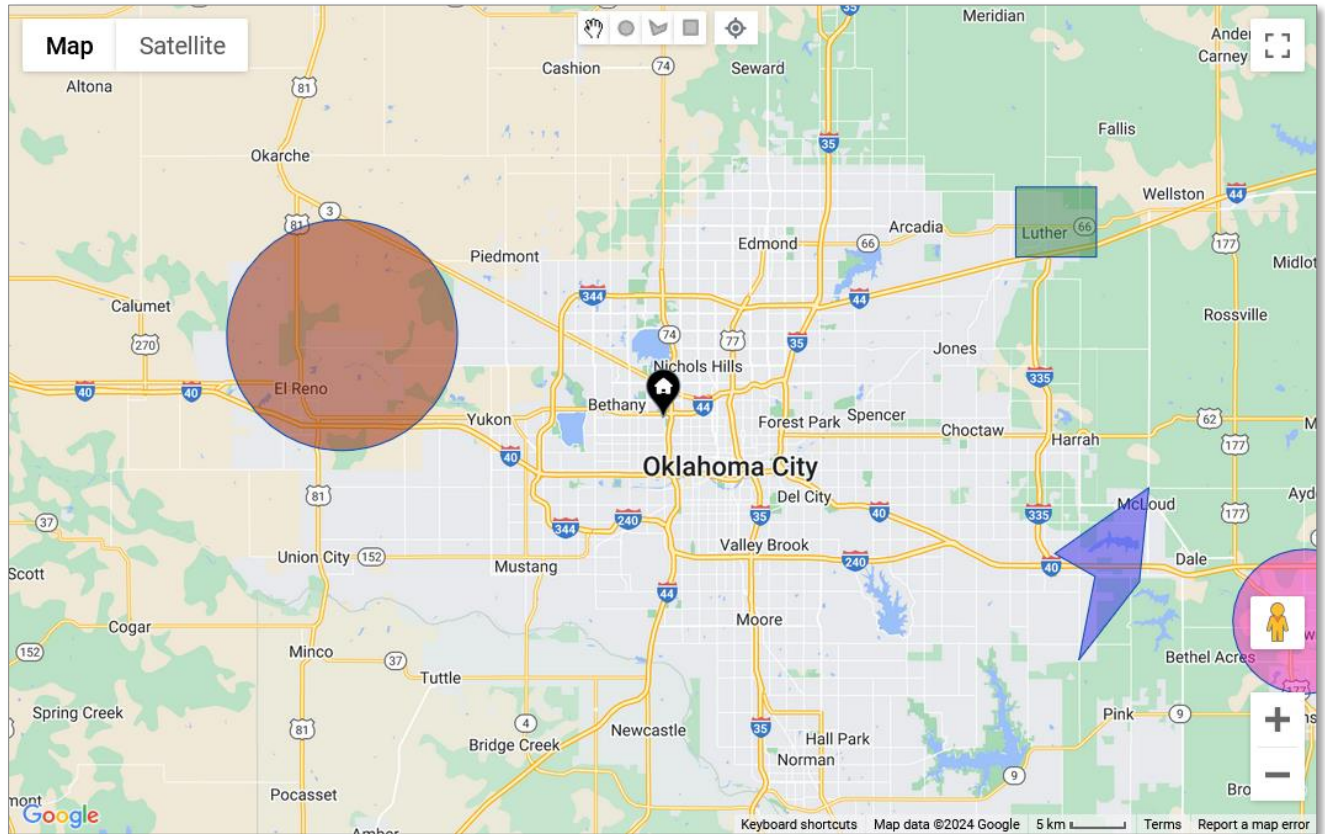


Figure 5: Configured Area Map - Provided by Google Maps

Drawing Delivery Zones

To begin drawing a new Delivery Zone:

- 6) Select the appropriate **Shape** tool from the top of the provided map.
- 7) **Click and drag** the cursor over the appropriate map area.



To designate more precise zones, zoom in on the displayed map.

After releasing, the drawn zone may be resized by clicking and dragging the white dotted borders of the drawn shape. Reposition the zone by clicking inside the shaded area of the zone and dragging to the appropriate location.

8) Once the drawn zone is appropriately placed, click the **checkmark** button at the top of the map.

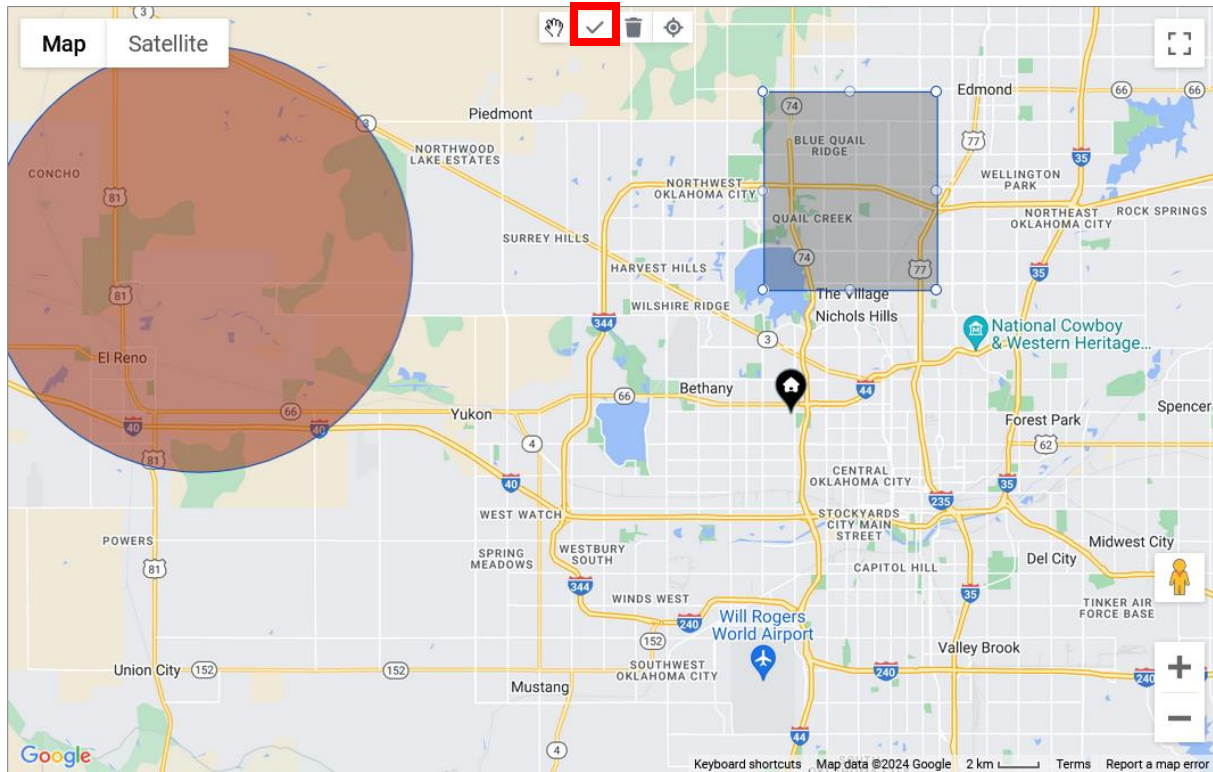


Figure 6: Newly Created Delivery Zone

The **Delivery Zone Settings** form displays.

9) Enter the appropriate details for the newly created Zone and click **Add**.

- **Zone Type** – Designate a Zone Type of Facility, Zip / Postal Code, City, Map (default).
- **Zone Name** – Enter an appropriate name for the newly creating zone.*
- **Map Color** – Assign a color to the shaded zone on the display map.*
- **Delivery Area** – Assign a Delivery Area for the created zone.
- **Delivery Fee** – Designate a default Delivery Fee for deliveries in the drawn zone.
- **Wire Fee** – Designate a default Wire Fee for deliveries within the drawn zone.
- **Additional Fee** – Designate an Additional Fee for deliveries within the drawn zone.
- **Additional Fee Label** – Enter an appropriate label for designated additional fee.
- **Hours of Delivery** – Enable this option to specify cutoff times by weekday for deliveries within the drawn zone.

* Indicates a required field.



Zones not assigned the Zone Type of Map **do not** appear in the list of **Map Based Locations** zones. These zones **cannot be changed** to the Map type.
Zones assigned a type of Map may be changed to any other zone type.



Delivery Zone Priority

Created Delivery Zones are displayed in a prioritized list, with zones placed higher in the list taking priority. Zones that overlap in the displayed map have their fees determined based on their priority level.
















Zone Color	Zone Name	Area	Active	Delivery Fee	Wire Fee	Add'l. Fee			
+		SAMPLE RECTANGE	73112	<input checked="" type="checkbox"/> ON	\$12.00	\$15.00	\$5.00		
+		SAMPLEPOLYGON	74801	<input checked="" type="checkbox"/> ON	\$12.00	\$15.00	\$5.00		
+		TESTCIRCLE	Unassigned	<input checked="" type="checkbox"/> ON	\$12.00	\$15.00	\$5.00		
+		SHAWNEE-74801	Unassigned	<input checked="" type="checkbox"/> ON	\$12.00	\$15.00	\$5.00		
+		STARS & STRIPES	Unassigned	<input checked="" type="checkbox"/> ON	\$12.00	\$15.00	\$5.00		

Figure 7: Delivery Zone List with new Stars & Stripes Zone

To reorder items in the zone list, **click and drag** the zones listing to the appropriate position in the list.

Created zones may be edited by clicking the **Pencil**  button, or deleted using the **Trashcan** .

















Zone Color	Zone Name	Area	Active	Delivery Fee	Wire Fee	Add'l. Fee			
+		STARS & STRIPES	Unassigned	<input checked="" type="checkbox"/> ON	\$12.00	\$15.00	\$5.00		
+		TESTCIRCLE	Unassigned	<input checked="" type="checkbox"/> ON	\$12.00	\$15.00	\$5.00		
+		SAMPLEPOLYGON	74801	<input checked="" type="checkbox"/> ON	\$12.00	\$15.00	\$5.00		
+		SAMPLE RECTANGE	73112	<input checked="" type="checkbox"/> ON	\$12.00	\$15.00	\$5.00		
+		SHAWNEE-74801	Unassigned	<input checked="" type="checkbox"/> ON	\$12.00	\$15.00	\$5.00		

Figure 8: Reordered Zone List

Map Trip Creation

Create and view Delivery Trips using the new interactive map feature of Delivery Manager!

From the **Unassigned** tab of Delivery Manager, select **Map View** to display a map of unassigned delivery stops. 

Creating Trips

- 1) Create delivery trips by selecting the stop's **pin** on the displayed map, or use the **drawing tool** to select multiple stops at once. Trips are automatically optimized for quickest route.
- 2) Click **Create Trip** to display the **Manage Delivery Trip** screen.
- 3) Enter any appropriate trip details or reorder stops as necessary, then click **Update** to create the trip.



Add additional stops to trips by using the **Add a marker** tool of the displayed map. Simply click the stop's location on the map, then click the checkmark to enter details of the stop. Click **Add** to complete and add the stop.

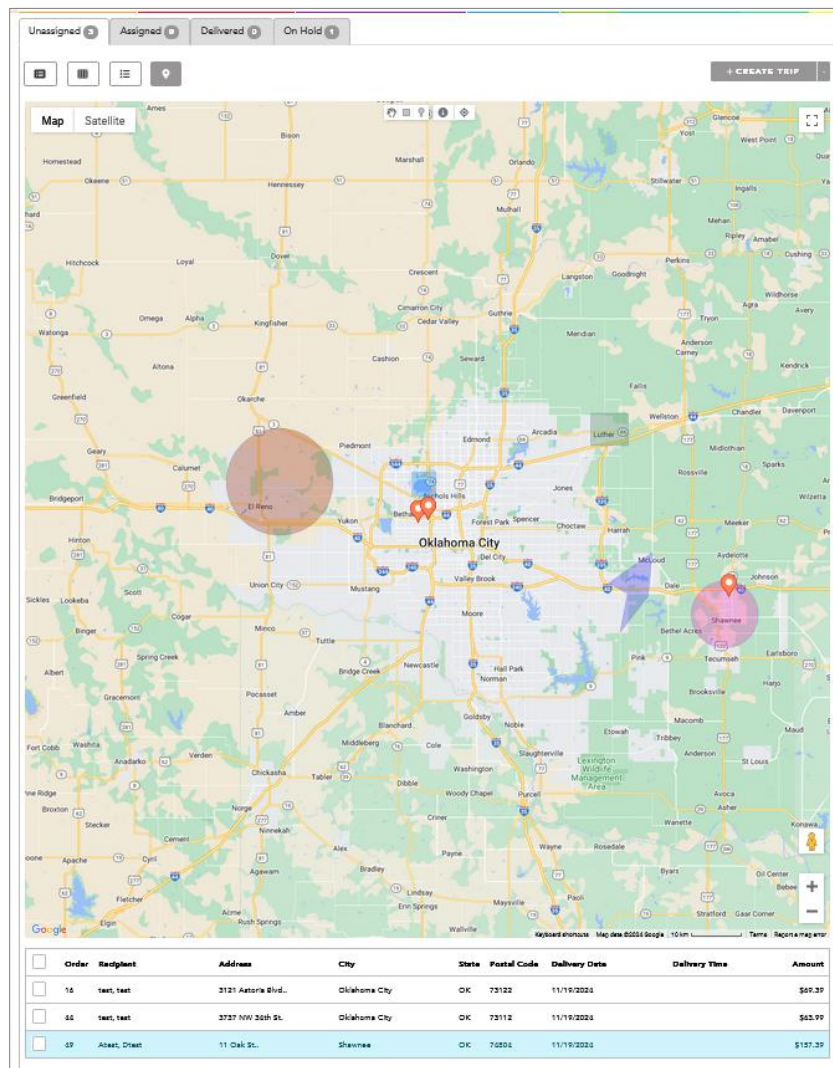


Figure 9: Unassigned Delivery Map

Editing Trips with Map

From the **Assigned** tab of Delivery Manager, select the **Map View** option to display a list of created trips. Select a trip from the displayed list to view its route on the map.

Managing Stops

Stops can be managed using Map View by first selecting the **Information** tool at the top of the map.

Next, click on the appropriate stop from the map to view order details and select a delivery status using the drop-down menu.

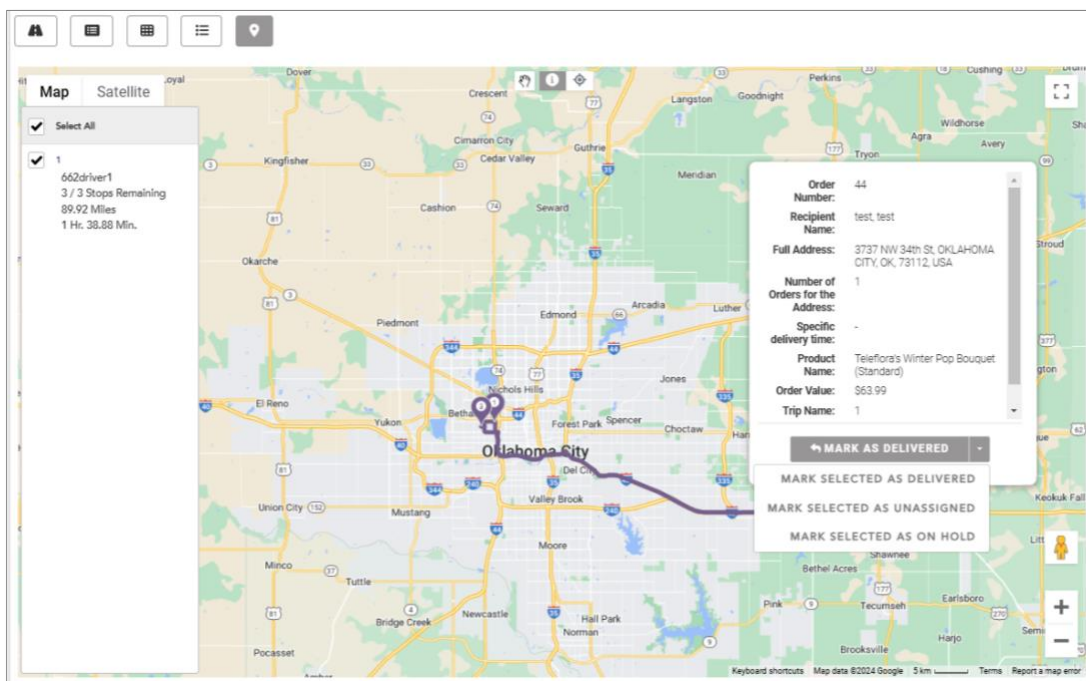


Figure 10: Delivery Trip Map View

After marking a stop as **Delivered**, its map pin displays a check mark to indicate its completion status.

Marking stops as Delivered through Trip Manager update their status when viewed through the Assigned tab of Delivery Manager.

Additional Options

When creating trips, newly available options make delivery management even easier.

- ❖ **Map Trip** – Select this option to display the current stop selections in Map View.
- ❖ **Print Directions** – Select this option to print turn-by-turn directions for the current stop selections.
- ❖ **Text Driver** – Select this option to send a text message containing link that, when tapped, opens the trip route in the device's default map app.

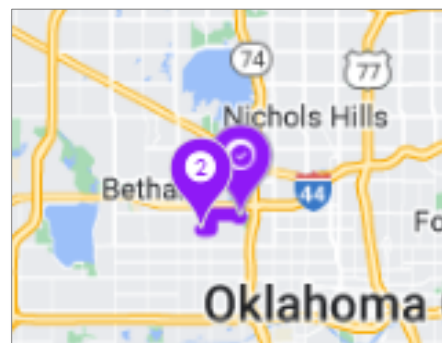


Figure 11: Map View - Delivered Stop



To receive text messages, **mobile numbers are required** to be configured for employees through the **Employee Permissions** option of the **More** navigation tab located at the top of the screen.

Wire In Pick Up Orders

Customers now have the option of placing Teleflora.com Pick Up orders. These orders appear with the order Type of Wire In, with a Deliver Method of Pick Up when received by eFlorist Point of Sale.

Processing Wire In Pick Up Order

Wire In Pick Up orders appear in the **Orders** panel of the POS Dashboard, with the **Order Type** of **Wire In**.

When processing, these orders display the **Pick Up & Design** section as with standard Pick Up orders.

A new **Delivery Method** drop-down menu is available to edit the delivery method of these orders. eFlorist POS assigns the Delivery Method of Pick Up by default. This option is also available when entering Teleflora Phone In orders.

Once completed, these orders appear in the Pick Up tab of the ePOS Dashboard **Deliveries** section.

Once an order is marked as Picked Up, ePOS automatically sends a network Delivery Confirmation as with standard Wire In orders.

Reports

These orders are reported with the order type of Wire In for the following reports:

- Business Pulse
- Orders Report
- Sales by Product
- Transaction Report
- Sales Tax Report

Delivery Method has been added to the following reports to accommodate these changes:

- Sales Tax Report
- Business Pulse Sales by Order Type
- Orders Report
- Deliveries Report

Supertickets

Super Ticket Customization has been added to eFlorist Point of Sale!

Customize your shop's super tickets by selecting included information and layout of card messages.

To access Super Ticket Customization:

- 1) Expand the **Settings drop-down** menu of the POS Dashboard.
- 2) Select, **Super Tickets**.

The **Super Ticket Customization** page displays with options to customize the **Recipient Info.**, **Card Message**, **Acknowledgement**, and **Delivery Ticket** sections of super tickets.

The displayed layout indicates each section's position on printed Super Tickets.

Simply **Click and Drag** each section to assign a new position when printing.

Click **Preview** to see a preview of the current layout.

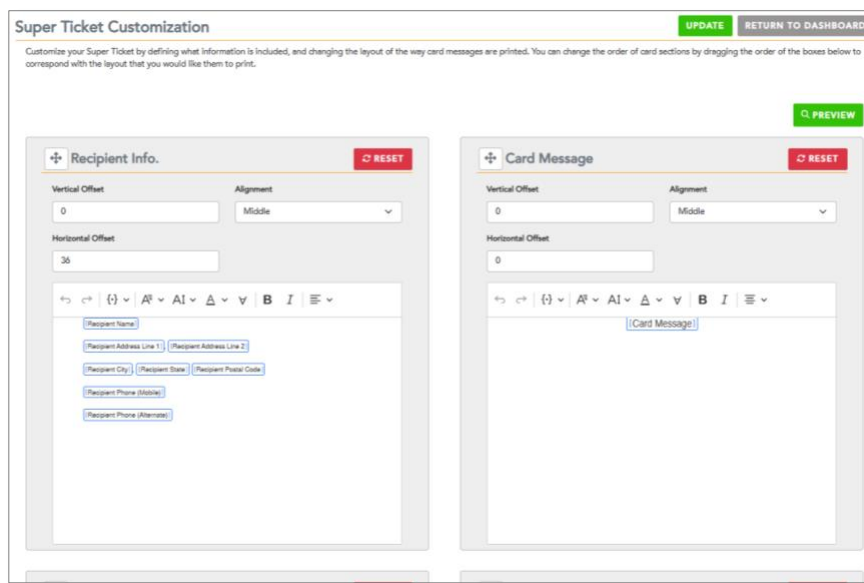


Figure 12: Super Ticket Customization

Each tiled section provides configuration options for:

- ❖ **Vertical Offset** – Vertical (Up/Down) placement of text in the appropriate section.
- ❖ **Horizontal Offset** – Horizontal (Left/Right) placement of text in the appropriate section.
- ❖ **Alignment** – General position of text in the appropriate section (Top/Middle/Bottom).
- ❖ **Font** – Choose from a selection of different font type and color*, or alter the printing style super ticket information, such as bold or italics.

*Color printer required.

Text Entry

In addition to the position settings, the Text Entry field may be used to manually reposition displayed merge fields, such as Recipient Name, Address & Contact information.

Click and Drag these fields to reposition them for the appropriate section.

Insert additional data fields into sections using the **Insert Merge Field {•}** menu.



An additional Legal Form Super Tickets upgrade is available to accommodate larger super ticket formats.

Contact a Sales Rep for more information about this upgrade.

Credit Card Processing

Require Customer Address Information

A new **Require Customer Address Information for Credit Card Payments** option is available.

This option can be found in the new **System Options** selection of the ePOS Dashboard **Settings** menu.

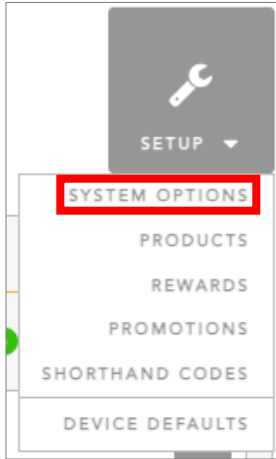


Figure 13: Settings Menu

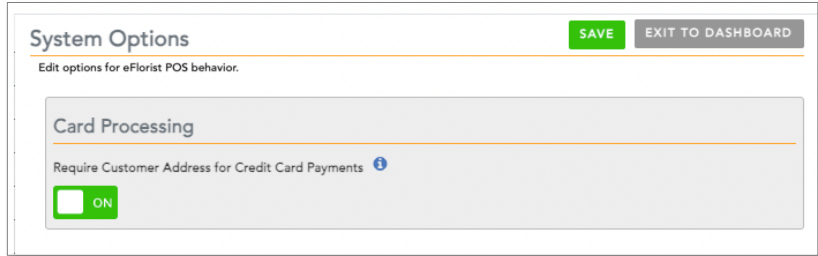


Figure 14: System Options

CVV / AVS Responses

eFlorist POS now notifies of any failed CVV or Address verifications when processing credit card transactions.

These notifications provide the options to **Accept** or **Cancel** the transactions before continuing.

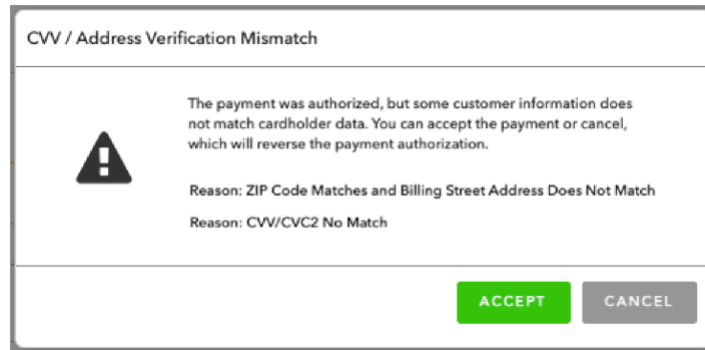


Figure 15: Failed AVS / CVV Response



OTHER CHANGES

- ❖ **Cash Drawer Adjustment Reasons Manager is now sortable by reason code.**
- ❖ **eFlorist POS now supports site-wide discounts allowed on eFlorist consumer sites.**